Casual vacancy of parent trustee position on the board

(e.g. a trustee resigns)

NZSTA
e tipu e rea

Within 8 weeks board decides how to fill vacancy

Board resolves to fill vacancy by selection.

Note: Board can use this option only if it will still have more elected than selected parent trustees.

Within 14 days of resolution board gives notice in newspaper of decision

A sample notice* is available from our website.

If within 28 days of the official publication of notice at least 10% of eligible voters object to the selection process the board must hold a by-election.

If fewer than 10% of voters have called for an election the board must select a person to be a trustee within 6 weeks of the end of the 28-day notification period.

Note: Prior to the resolution to select, the person submits a signed eligibility declaration* to the board. This is kept on the board's files. Appendix 2* is submitted by the new trustee.

Board resolves to fill vacancy by holding a by-election.

Note: Follow the same process as for an election.

Set date of election:
either – 15th Friday after vacancy occurred
or – earlier date (board must set this at least 37 days out from election day).

Board appoints returning officer to run the by-election.

Set date for election:
either – 10th Friday after the end of the 28-day notification period
or – earlier date (board must set this at least 37 days out from election day).

The returning officer notifies Ministry of the election results using Appendix 1* and Appendix 2* is submitted by the new trustee.

© NZSTA August 2019